

## **MINUTES**

**Mississippi State Board of Examiners for Licensed Professional Counselors  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 39201**

**Regular Board Meeting and Special Called Board Meeting for the Purpose of  
Administrative Hearings  
Tuesday, September 25, 2018**

### **Board Members Present**

Dr. Richard Strebeck, Chair, Congressional District-At-Large  
Dr. Kimberly Elam Sallis, Congressional District I  
Dr. Lynn Ethridge, Congressional District II  
Steven Rollins Stafford, Congressional District III  
Victoria Williams, Congressional District IV

### **Others Present**

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General  
LeeAnn Mordecai, Board Executive Director  
Leyser Hayes, Hearing Officer

### **I. Call to Order**

The Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 8:12 a.m. by Dr. Richard Strebeck, Chair ("Chair") on Tuesday, September 25, 2018. The meeting was held in the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of Board members was taken and a quorum was present. The Board continued the Executive Session from Monday, September 24, 2018, for the continued review of LPC-S, LPC, Candidacy, P-LPC, Comity, and Continued Review applications, to discuss Complaints, and to discuss Board requests. It was motioned by Strebeck, seconded by Stafford, and unanimously agreed to exit Executive Session at 8:55 a.m.

### **II. Board Operations**

Lynn Etheridge and Victoria Williams were sworn in as Board Members for the Mississippi State Board of Examiners for Licensed Professional Counselors by Board Attorney Jeffrey Jernigan.

#### **A. Minutes Approval**

It was motioned by Sallis, seconded by Strebeck, and majority agreed that minutes of

the Thursday, August 16, 2018, Regular Board meeting be approved as amended. Etheridge and Williams abstained.

It was motioned by Strebeck, seconded by Sallis, and majority agreed that the minutes of the Wednesday, August 22, 2018, Special Called Board meeting held via teleconference for the purpose of discussing current LPC Candidates and the issuance of the P-LPC based on recommendations from the Board's Attorney be approved as amended. Etheridge abstained.

## **B. Financial Matters**

### **1. Financial Report**

The Board did not review the Financial Report.

### **2. Financial Policy**

#### **A. Per Diem**

Per the Attorney General's opinion, LPC Board members are not authorized to receive per diem compensation. Section 73-30-5(1) does, however, authorize the reimbursement of necessary and ordinary expenses.

#### **B. Cornerstone Invoice # 4739**

Routine payment expense of \$1200.00

### **3. ProsonITech Invoice # 2018940**

It was motioned by Sallis, seconded by Williams, and unanimously agreed to pay the ProsonITech invoice for the updated Web design.

### **4. Travel Vouchers**

It was motioned by Etheridge, seconded by Williams, and unanimously agreed to accept, approve, and pay travel expenses for September meeting as requested.

### **5. Financial Policy Revision**

It was motioned by Etheridge, seconded by Williams, and unanimously agreed to accept the changes in Financial Policy.

### **6. Part-Time / Temporary Help**

The Board discussed the need for part-time or temporary help in the Board office. The Board will need to discuss this further at future Board meetings.

### **III. Old Business**

#### **A. Rules and Regulations for HB 708 – Update**

The Board did not discuss.

#### **B. MS Jurisprudence Exam**

The Board will continue to work with NBCC regarding the Jurisprudence Exam. Strebeck touched base with Mary Alice Olsen at the State Licensure Boards Meeting. The target date for implementation is November 2018.

#### **C. MCA Call for Proposals**

The Board intends to meet and present at the Annual MCA Conference, scheduled for November 7-9, 2018 at the Gulf Coast Convention Center in Biloxi, Mississippi.

#### **D. Website Redesign**

The Board did not discuss

#### **E. Website Homepage Redirect**

The website homepage redirect was reported to the State ITS Administrators & Homeland Security. No records or confidential information was breached.

### **IV. New Business**

#### **A. Attorney Opinion Regarding Transitional Cohort and Candidates**

The Board clarified its position on the Transitional Cohort membership relating to the receipt of the required background check. If all requirements are complete with the exception of the results of the background check being received, the Applicant is considered to be in the Transitional Cohort.

#### **B. Policy to Implement Statute 73-30-21 (3)**

The Board did not discuss.

#### **C. Telemental Health Institute Communication with MS LPCs**

The Board's Attorney, Jeffrey Jernigan, had a discussion with Raymond Barrett, author of the letter. The Board discussed measures to address the letter and determined that Mr. Barrett is to send a letter to each recipient indicating that Telehealth Certification Institute is not contracted by the Board; there is no relationship between the Board and TCI; the Board did not approve or authorize the sending of the

letter; crisis calls do not fall under Distance Counseling in Mississippi; and the Board has requested financial restitution to those who took the training based on fraudulent representation. It was motioned by Etheridge, seconded by Stafford and unanimously agreed to allow the Board Attorney to draft a letter to Raymond Barrett indicating the Board's measures to address the letter. It was also discussed that the Board will post information on the LPC website stating the Rule requiring the certification for Distance Counseling; however, the Board does not support specific providers for certification.

#### **D. BC-TMH Credential for LPCs Working at Agencies/Hospitals/Facilities**

The Board discussed email from LPC inquiring of the acceptance of telemental health training through various work regulations and trainings. It was motioned by Etheridge, seconded by Williams, and unanimously agreed the Board will not accept modules of telemental health training not approved through CCE as referenced in Rule 7.5.

Strebeck called for a recess to move to Administrative Hearing 9:30 a.m. to Classroom C, 2nd Floor, of the Robert E. Lee Building at 239 North Lamar Street; Jackson, Mississippi

### **V. Administrative Hearing**

#### **Call to Order**

The Special Called Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), was moved to the Suite 403, 4th Floor, of the Robert E. Lee Building at 239 North Lamar Street; Jackson, Mississippi, and called to order at 9:44 a.m. by Dr. Richard Strebeck, Chair ("Chair"). The purpose of the special called meeting was administrative hearing. A roll call of members was taken and a quorum was present.

#### **Hearing – In the Matter of Cause # 2018-11**

The Chair yielded the meeting over to the hearing officer, Leyser Hayes, who presided over the hearing. The Board was represented by Wm. Jeffrey Jernigan and Ms. Sandra Harvey was not present nor was she represented by Counsel (she was called multiple times in the lobby of the building and never checked in at the desk).

Witnesses who were sworn in and testified during the hearing included Dr. Kimberly Sallis and LeeAnn Mordecai. The evidence was presented for the allegations and the Board reviewed the prior written responses of Ms. Harvey.

#### **Closed Determination/Executive Session**

After the Board had received testimonial and documentary evidence in the matter of Complaint #2018-11, a motion was made at 10:33 a.m. by Stafford, with a second by Etheridge that the Board go into a closed determination session to establish the need for an Executive Session. The Hearing Officer stated there was sufficient cause to enter Executive Session. The motion to go into a closed determination session was passed unanimously by the Board members present at the hearing. Dr. Sallis recused herself as the investigating Board member and did not participate in any deliberations.

In the closed determination session, Etheridge moved, seconded by Williams, that the Board had a reason to go into Executive Session, namely for the purpose of deliberating and considering the testimonial and documentary evidence heard and seen in the administrative hearing, a subject which could lead to an appeal of the Board's decision or litigation against the Board. The motion carried with the following members voting for: Strebeck, Stafford, Etheridge, and Williams.

Upon the conclusion of the Executive Session, the Board voted, upon motion made by Strebeck and seconded by Stafford, to come out of Executive Session. The motion carried with the following members voting for: Strebeck, Stafford, Etheridge, and Williams.

The Board resumed in open meeting at 11:10 a.m. by announcing the described actions taken in Executive Session.

### **Executive Session**

Within the Executive Session, the Board took the following action:

A motion was made by Strebeck, seconded by Stafford, that the Respondent, Sandra Harvey, would not be allowed to renew lapsed license. The vote was unanimous (4-0), with the Board members voting to refuse to renew the license of Sandra Harvey.

### **VI. Executive Session**

It was motioned by Stafford, seconded by Etheridge, and unanimously agreed that the Board consider a motion to close the regular meeting to determine the necessity of an Executive Session. The Board determined that an Executive Session was needed for the continued review of LPC-S, LPC, Candidacy, P-LPC, Comity, and Continued Review applications, to discuss Complaints, and to discuss Board requests. It was motioned by Sallis, seconded by Williams, and unanimously agreed that the Board enter Executive Session. The Board entered Executive Session at 9:44 a.m.

It was motioned by Stafford, seconded by Etheridge, and unanimously agreed to exit Executive Session. The Board exited Executive Session at 12:01 p.m.

Upon return to open session, the following was announced as actions taken while in Executive Session:

- A. Signed Completed Certificates of License
- B. Considered Board Requests
- C. Reviewed Board Complaints/Denied Applications

## **A. Board Requests/Complaints/Denied Applications**

### **1. Board Requests**

- a. DMH PLACE – The Board reviewed the Department of Mental Health PLACE report regarding final outcome – Disposition Letter/Ladner.
- b. Request for Approval to Take the NCMHCE – It was motioned by Sallis, seconded by Stafford, and unanimously approved to allow Candidate to sit for the NCMHCE for the third time.
- c. Board Request for Informal Hearing – The Board agreed to honor a request for an Informal Hearing regarding a denied application. This Informal Hearing will be set for the October meeting.
- d. Renewal of License – Motion by Stafford, seconded by Etheridge, and unanimously agreed to approve renewal of License # 0826 pending clean copy of CEH ethics and the fingerprint background check results.
- e. Board Request to Appear Before the Board – Board will schedule an Informal Meeting for the October meeting.
- f. Board Request to Reinstate Retired License – It was motioned by Sallis, seconded by Stafford, and unanimously agreed to reinstate License # 163 from Retired Status.

### **2. Complaints/Denied Applications**

- a. Complaint #2016-20 – Motion by Stafford, seconded by Etheridge, and unanimously approved to deny reinstatement of LPC-S status based on the absence of meeting the specified requirements of the Agreed Order.
- b. Complaint #2017-21 – Motion by Sallis, seconded by Williams, and unanimously approved to acknowledge the completion of the Agreed Order.
- c. Complaint #2017-29 – Documentation provided by the Licensee per the Agreed Order was reviewed.
- d. Complaint #2018-22 – It was recommended by Strebeck that no action be taken and the complaint be forwarded to the Social Work Board. Motion by Sallis, seconded by Stafford, and unanimously approved to accept the recommendation made by Strebeck.

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS**  
**APPLICATION REVIEW - EXECUTIVE SESSION**  
**September 24-25, 2018**

<b>CR or Denied Apps for Candidacy</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Box, Thomas Michael (review education for contingency)	Approved		5	0
Austin, Sarah Annette	Approved		5	0
Goff, Alice Elaine	Approved		5	0

<b>CR or Denied Apps for LPC-S</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Kent, Sherri W.	Approved		5	0

<b>New Apps for P-LPC</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
See Addendum A				

<b>New Apps for Comity</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Barnett, Deanna Michelle	Approved		5	0
Hill, Jason D.	Approved		5	0
Holland-kornegay, Tasha Lanet	Approved		5	0

<b>New Apps for Licensure</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Atkinson, Krista TraMaine	Approved	K. Sallis	4	0
Perryman, Mandy L.	Approved		5	0
Patel, Karishma S.	Approved		5	0
Dukes, Keshia Michelle	Approved		5	0
Stiles, Laura Haines	Approved		5	0
Garza, Anakaren	Approved		5	0

<b>New Apps for LPC-S</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Bryant, Joanne Christy "Miki"	Approved		5	0
Brumfield, Erica Ashley	Approved	V. Williams	4	0
Bullock, Lewis Anthony	Approved	V. Williams	4	0

<b>New Apps for Candidacy</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Box, Leigh Aden	Continued Review		5	0
Georgen, Fredna Leigh	Approved		5	0
McLeod, Tytus Regina	Approved		5	0
Warren, Anna Catherine	Approved		5	0
Garcia, Jessica Nicole	Approved		5	0
Ard, Adrienne Victoria	Approved		5	0
Byrd, Jr, DeVon Leon	Approved		5	0
Graham, Anisia Latoya	Approved		5	0
Smith, Terry Lynn	Approved		5	0
Taylor-Payne, Cynthia D.	Approved - contingent - copy of contract		5	0
Foard, Chandra Shakira	Continued Review		5	0
Brown, Meghan Camille	Denied		5	0

<b>Board Request</b>		<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Arnold, Joy Weston	Request to reinstate retired LIC #0163		5	0
Vincent, Alexandria Allen	Approve to take NCMHCE 3rd time		5	0
Holmes, Chiquita Long	Schedule Informal Hearing - October 15		5	0
Penick, Jennifer	Schedule Informal Hearing - October 15		5	0

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS**  
**License Report to Board - Monday, September 24 & Tuesday, September 25, 2018**

<b>Licensed Since Last Meeting - August 16, 2018</b>	<b>Issue Date</b>	<b>Lic Number</b>
Angel Lennice Brutus	8/16/2018	2302
Carol D. Burnett-Williams	8/16/2018	2309
Dianne Cheah Cox	8/23/2018	2305
Miriam Jackson Hamilton	8/16/2018	2303
Carolyn Sue Jenkins	8/22/2018	2304
Yolanda Denise King	8/27/2018	2307
Jan Parker McCandless	8/23/2018	2306



**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS**  
**Executive Session - Monday, September 24 & Tuesday, September 25, 2018**

<b>COMPLAINTS</b>	<b>BOARD DECISION</b>	<b>Investigating Board Member</b>
2013-02	No Update	Update on Appeal
2016-06	No Update	J. McCormick
2016-07	No Update	J. McCormick
2016-20	Review course description, handouts, and information regarding speaker to Fulfill Agreed Order - Deny reinstatement of LPC-S due to requirements of Agreed Order not being met	J. McCormick; Stafford motioned, Etheridge seconded motion to deny re3instatment of LPC-S; has not met requirements of Agreed Order
2016-22	No Update	S. Stafford
2016-28	Issue Agreed Order	S. Stafford; Sallis motioned, Strebeck seconded
2017-07	No Update	W. Frazier
2017-10	No Update	J. McCormick
2017-12	No Action	S. Stafford; Strebeck motioned, Sallis seconded
2017-20	No Update	R. Strebeck
2017-21	Board reviewed agreed order and acknowledge completion of the Agreed Order	R. Strebeck; Sallis motioned, Williams seconded motion to acknowledge completion of Agreed Order
2017-26	No Update	J. McCormick
2017-28	No Update	R. Strebeck
2017-29	Follow up on Administrative Hearing held April 20, 2018 - Review July and August Report to Board	R. Strebeck
2018-03	Set for Administrative Hearing Date	S. Stafford
2018-06	No Update	J. McCormick
2018-09	Issue Agreed Order	S. Stafford; Sallis motioned, Strebeck seconded
2018-11	Set for Administrative Hearing Date	K. Sallis
2018-13	Review Agreed Order	K. Sallis
2018-15	Review Agreed Order	K. Sallis
2018-16	No Update	J. McCormick
2018-17	No Update	J. McCormick

2018-18	No Update	J. McCormick
2018-19	No Update	R. Strebeck
2018-20	same as 20,21,23,27	V. Williams
2018-21	same as 20,21,23,27	V. Williams
2018-22	No Action and forward complaint to SWMFT Board	R. Strebeck; Sallis motioned, Stafford seconded
2018-23	same as 20,21,23,27	V. Williams
2018-25		L. Etheridge
2018-26		K. Sallis
2018-27	same as 20,21,23,27	V. Williams
2018-28		L. Etheridge
2018-29		L. Etheridge
2018-30		R. Strebeck
2018-31		V. Williams
2018-32		V. Williams
2018-34		K. Sallis
2018-36		R. Strebeck

## **VI. Next Meeting**

### **Regular Meeting of the Board**

Monday, October 15, 2018, 12:00 p.m.  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 38901

### **Regular Meeting of the Board**

Tuesday, October 16, 2018, 8:00 a.m.  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 38901

## **VII. Adjourn**

It was motioned by Etheridge, seconded by Williams, and unanimously agreed that the Board meeting adjourn. The meeting was adjourned at 12:56 p.m. by Strebeck.

Approved this the 15th day of October, 2018.

/s/

/s/

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Board Member

## **ADDENDUM A**

<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Board's Decision</b>	<b>Abstention</b>	<b>YAYS</b>	<b>NAYS</b>
Adams	Essie	Rena	Denied		5	0
Alford	Jennifer	M.	Approved		5	0
Allen	Rachel	Carol	Approved		5	0
Ashford	Roslyn	L.	Approved - Contingency		5	0
Bell	Stephanie	Christine	Approved - Contingency		5	0
Bindel	Heidi	Fern	Approved	V. Williams	4	0
Bojanowska	Maria	M.	Approved		5	0
Boykins	Kimera	Zenatae	Continued Review		5	0
Butler	Karman	Y.	Denied		5	0
Byas	Deidra	Michelle	Approved - Contingency		5	0
Caples	Michael	L.	Approved		5	0
Carter	Heather	Renee	Continued Review		5	0
Cavett	Latibbie	Johnson	Approved w/ Contingency		5	0
Coleman	Karissa	Diane	Approved		5	0
Crowley	Tashinika	Lattae	Continued Review		5	0
Dampeer	Carolyn	J.	Continued Review		5	0
Davis	Jessica	Lauren	Approved		5	0
Davis	Kimberly	Ruth	Approved		5	0
Dishmon	Amber	Elizabeth	Continued Review		5	0
Downs	Felicia	Faye	Approved		5	0
Dyar	Brandance	Gandy	Continued Review		5	0
Eiland	Victoria	Camille	Continued Review		5	0
Ezell	Celeste	Sheree	Continued Review		5	0
Frankum	Jana		Approved		5	0
Gambrel	Taeisha	Symone'	Approved - Contingency		5	0
Garner	Rachael	Lauren	Approved		5	0
Griffin	Natasha		Approved - Contingency		5	0
Hardy	Janet	A.	Approved - Contingency		5	0
Haynes	Jacqueline	Denise	Denied		5	0
Hinton	Brandi	Nicole	Approved - Contingency		5	0
Hogan	Renita		Continued Review		5	0
Holmes	Erica	P.	Approved		5	0
Hoover	Diana	Latosha	Approved		5	0
Johnson	Natasha	Channelle	Continued Review		5	0
Jones	Sarah	Elizabeth	Approved - Contingency		5	0
Jones	Raina	Deer	Continued Review		5	0

Jordan	Blanche	L.	Approved		5	0
Kemp	Della	Renice	Approved		5	0
Keyes	Consuelo	Diane	Continued Review		5	0
Lake	Jennifer	Hubbard	Continued Review		5	0
Lang	Arlin	W.	Approved - P-LPC	R. Strebeck	4	0
Lewis	Shelbi	Renae	Approved	R. Strebeck	4	0
Lewis	Tanaucha	Terrelle	Approved		5	0
Magee-Dorsey	Ebonee	Elyse	Continued Review		5	0
Mahaffey	Anna	Davis	Continued Review		5	0
McCurdy	Kaci	Latoya	Approved		5	0
McKinzie	Jennifer	Lynette	Approved		5	0
McPhate	Catherine	Schmitz	Approved - Candidate		5	0
Merideth	Kevin	W.	Approved		5	0
Mitchell	Tracey	Danielle	Approved		5	0
Mitchell	Chrystal	D.	Approved		5	0
Morgan	Kayla	Brooke	Continued Review		5	0
Morgan	Jennifer	W.	Continued Review			
Moss	Sherita	U'tica	Denied		5	0
Odom	Yolanda	Michelle	Approved		5	0
Palmer	Holly	Ford	Approved Candidacy with Contingency		5	0
Parker	Ava	Santana	Approved		5	0
Parrish	Stephanie	Lynn	Approved		5	0
Perry	Otavia	Gaines	Continued Review		5	0
Pippins	Tameika	D.	Approved		5	0
Powell	Julie	Magee	Approved		5	0
Rutledge	Laura	Elizabeth	Approved - Contingency		5	0
Sellers	Brooklyn	Michelle	Approved		5	0
Shavers	Kandace	Shunika	Continued Review		5	0
Shearer	Christian	Brooks	Approved		5	0
Smith	Iesha	Jessica	Approved		5	0
Smith	LaShaunda	LaQuita	Approved		5	0
Smith	Joanna	Marie	Denied		5	0
Spencer	Melissa	Denise	Continued Review		5	0
Stinson	Storm	Victoria	Continued Review		5	0
Tamyo	Kala	L.	Approved - Contingency		5	0
Taylor	Jamie	Rachael	Approved - Contingency		5	0
Thompson	John	Zachary	Denied		5	0
Tillman	Monique	Mechelle	Continued Review		5	0
Trevillion	Tammani	Natasha	Approved		5	0

Walker	Tenelle	Elaine	Approved		5	0
Walker	Rachael	Monica	Approved - Contingency		5	0
Wallace	Codi	LaBrina	Approved		5	0
Warden	Makeshia	Deona	Approved		5	0
Watson	Janice	Bobo	Continued Review		5	0
Webb	Tracey	M.	Approved	R. Strebeck & V. Williams	3	0
Weems	Deana	Carol	Approved		5	0
Whittle	Mary	Kathryn	Continued Review		5	0
Williams	Tiffany	Lakiesha	Continued Review		5	0
Wright	Ranarda	L.	Approved		5	0